



REQUEST FOR APPROVAL FOR UNDERGRADUATES TO TAKE COURSES FOR GRADUATE CREDIT

The following regulations govern UMBC undergraduates taking courses for graduate credit

- Degree-seeking undergraduate students at UMBC must have a grade-point average of at least 3.0 in the discipline in which the graduate course is to be taken.
- Students who are not pursuing a combined Bachelor's/Master's degree program must be within seven (7) credits of graduation to register for 400 to 600 level and above courses for credit toward a graduate degree. The credits must be in addition to credits being used toward the undergraduate degree. Credits in excess of those required for graduation cannot later be used for graduate credit at UMBC without prior written approval from the instructor of the course, the Graduate Program Director, the Chair of the Department, and the Director of Graduate Admissions.
- For students who are pursuing the combined Bachelor's/Master's program a maximum of 9 graduate-level credits, taken as an undergraduate, may be transferred to a UMBC graduate program.

Students Name: <i>(last, first, M.I.)</i>			Student ID:	
Term:		Undergraduate Major:		Overall GPA:
GPA in Major:	Credits required to complete your Undergraduate degree:	Total undergraduate credits completed:	Credits currently taking:	Total graduate credits completed:

Are you pursuing a combined Bachelor's/Master's Program? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1. Students interested in pursuing a combined degree program should make their intentions known to the departmental chair early in their junior year.</p> <p>I have <input type="checkbox"/> applied to <input type="checkbox"/> been admitted to the combined program in the Department of _____</p>	<p>2. If admitted to the department's combined program, students must also apply to and be admitted to the Graduate School one semester prior to the completion of the bachelor's degree requirements.</p> <p>I have <input type="checkbox"/> applied to <input type="checkbox"/> been admitted to The Graduate School.</p>

Courses To Be Taken For Graduate Credit

Course No.	Course Title	Course Section	Credits	Instructor's Signature
				< Do not obtain signatures >

Administrative Use Only Do Not Obtain Signatures			APPROVAL SIGNATURES	
			Please type and sign	
Graduate Program Director's Name:		Signature:	Date:	
Department Chair's Name:		Signature:	Date:	
Assistant Dean for Graduate Enrollment Management: K. Jill Barr		Signature:	Date:	