

FOR ENROLLED PH.D. STUDENTS ONLY

NOTE TO GRADUATE PROGRAMS: IF THE PHD STUDENT IS TO RECEIVE A MASTERS DEGREE ON THE WAY TO THEIR PHD,

A NEW DECISION SHEET IS NOT REQUIRED, AS THIS FORM WILL BE THE MASTERS ADMISSION APPROVAL..

APPLICATION FOR ENROLLMENT IN A MASTER’S DEGREE PROGRAM

**WHO SHOULD USE THIS FORM**

**Admitted PHD students** who would like to obtain their **masters** on the way to their PHD. This form is used in lieu of a new application. **THIS IS NOT A PLAN CHANGE FORM AND SHOULD NOT BE USED FOR TERMINAL DEGREES.**

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| Student Name: (Last, First, M.I.) | | Student EMPL ID: | | CAMPUS ID: |
| **PHD Graduate Program Currently Enrolled in AND to remain OPEN:** | Plan Code | Degree Sought:  **PHD** | Track Code: | Effective Semester: |
| **Masters Graduate Program being ADDED:** | **Plan Code** | **Degree Sought:** | **Track Code:** | **Effective Semester:** |

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| Acknowledgement & Approval Signatures **Your signature below authorizes the approval of this MASTERS ADMISSION.**  **All three (3) signatures must be completed for this form to be valid.**  **Please print your name, sign and date this form.** | | |
| Student Name: |  | Date: |
| Graduate Program Director-**Current PHD Program**: | Signature: | Date: |
| Graduate Program Director-Added **Masters Program:** | Signature: | Date: |

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| GRADUATE SCHOOL USE ONLY - ACTIONS TAKEN | | |
| ADD MASTERS PLAN EFFECTIVE .DATE | DATE PROCESSED | GRADUATE SCHOOL STAFF |
| ☐POST MASTERS PLAN APPL # . ☐RESIDENCY UPDATED FOR EFFECTIVE SEMESTER OF MASTERS PLAN  ☐ADMIT TO MASTERS PLAN:  ☐POST NEW COMMUNICATION FOR MASTERS ADMISSION  ☐MATRICULATE TO MASTERS PLAN:  ☐ADD ADMIT TO GAS SCREEN AND COMPLETE |  |  |
| PROGRESSION NOTES: | | |