

**ADMISSIONS DEFERRAL REQUEST**

Admitted students may request to defer their enrollment up to one academic year, or two semesters, upon approval from the admitting department and the Graduate School. NOTE: If you are unable to enroll within this timeframe, you must reapply with a new application and fee to compete with the next entering class.

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| --- | --- | --- | --- | --- |
| Student Name (Last, First, MI): | | Student Campus ID: | Student EMPL ID (if known): | |
| Graduate Program and Degree: | | Plan Code & Degree Code (only complete this section if you know the answer): | | |
| Semester Admitted to: | | Semester Deferring to: | | |
| Reason for Request: | | | Date of Request: | |
| This is a first deferral request.  This is a second deferral request. | | | | |
| I am verifying that I have not enrolled in classes, **or** I have withdrawn from all classes for the semester  to which I was admitted. Please sign electronically below. | | | | |
| **STUDENT’S SIGNATURE** | | | | | |
| Student Name: (Print Name) | | Signature: | | | Date: |
| **DEPARTMENT APPROVAL**  **Submission of this form is the academic program’s approval of this deferral to a new admission term.** | | | | | |
| Graduate Program Approver: (Print Name) | | Signature: | | | Date: |
| **ACTION TAKEN BY GRADUATE SCHOOL** | | | | | |
| Deferred non-matriculated  Admission manually in GS  to: | | Deferred matriculated admission to:  via  RT Ticket # | | | GS Initials / Date: |
| Notes to the Registrar’s Office: | | | | | |

Deferral\_Request\_Form\_Rev:8/25/2022.v5-F-KCN

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