

**ADMISSIONS DEFERRAL REQUEST**

Admitted students may request to defer their enrollment up to one academic year, or two semesters, upon approval from the admitting department and the Graduate School. NOTE: If you are unable to enroll within this timeframe, you must reapply with a new application and fee to compete with the next entering class.

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| Student Name (Last, First, MI): | Student Campus ID:  | Student EMPL ID (if known):  |
| Graduate Program and Degree:  | Plan Code & Degree Code (only complete this section if you know the answer):  |
| Semester Admitted to: | Semester Deferring to:  |
| Reason for Request:   | Date of Request:  |
|  [ ]  This is a first deferral request. [ ]  This is a second deferral request. |
|   [ ]  I am verifying that I have not enrolled in classes, **or** I have withdrawn from all classes for the semester to which I was admitted. Please sign electronically below. |
| **STUDENT’S SIGNATURE** |
| Student Name: (Print Name)  | Signature:  | Date:  |
| **DEPARTMENT APPROVAL****Submission of this form is the academic program’s approval of this deferral to a new admission term.** |
| Graduate Program Approver: (Print Name)  | Signature:  | Date:  |
| **ACTION TAKEN BY GRADUATE SCHOOL** |
|  [ ]  Deferred non-matriculated  Admission manually in GS to:  |  [ ]  Deferred matriculated admission to:  viaRT Ticket #  | GS Initials / Date:     |
| Notes to the Registrar’s Office:    |

 Deferral\_Request\_Form\_Rev:8/25/2022.v5-F-KCN

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