



APPLICATION FOR GRADUATE COURSEWORK: NON-DEGREE

University of Maryland, Baltimore County

THE GRADUATE SCHOOL AT UMBC

- ATTACH \$70 non-refundable application fee. Make check payable to the UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (no cash).
- ATTACH copies of transcripts certifying completion of bachelor's degree and minimum 3.00 GPA in undergraduate or graduate studies. Photocopies are acceptable. Departmental approval will be sought if undergraduate GPA is less than 3.0 or if coursework in psychology or public policy is requested.
- RETURN or bring signed application and fee to:
University of Maryland, Baltimore County, Graduate School
2nd Floor Administration Bldg., 1000 Hilltop Circle, Baltimore MD, 21250
Voice 410-455-2537, Fax 410-455-1130
- International Students: SUBMIT evidence of valid immigration status (F, J, H only), health insurance, and acceptable scores on the Test of English as a Foreign Language (TOEFL). Minimum acceptable score is 550 (paper-based), 213 (computer-based), and 80 (internet-based).

I. BIOGRAPHICAL INFORMATION

1. Social Security Number - -

2. Last Name/Surname First Name Middle Initial

3. Number and Street of Local/Current Mailing Address Apt. # City State

ZIP Code - Daytime Telephone Number - - Evening Telephone Number - -

4. Gender: ☐ Male ☐ Female 5. Birthdate (Month/Day/Year) - - Fax Number

6. Ethnic Heritage: Only for U.S. citizens and permanent residents: This information is requested for the purpose of determining compliance with federal civil rights laws. Your response is completely voluntary and will not affect consideration of your application. By providing this information, you will assist us in assuring that this program is administered in a non-discriminatory manner.

☐ Native American or Alaskan Native ☐ African American ☐ Asian or Pacific Islander
☐ Hispanic ☐ Caucasian ☐ Other

7. Country of Citizenship Country of Birth

Native Language (if other than English) What language do you speak at home?

If not a U.S. citizen: Are you a permanent resident of the U.S.? ☐ Yes ☐ No
Alien Registration Number Current non-immigrant status

Are you currently in the U.S.? ☐ Yes ☐ No (If yes, please attach photocopies of relevant visa documents)

II. ACADEMIC HISTORY RECORD

8. Are you a first-time graduate student? ☐ Yes ☐ No

COLLEGE/UNIVERSITY ATTENDED	LOCATION (CITY, STATE, COUNTRY)	ATTENDANCE (MO/YR) FROM	THROUGH	MAJOR/AREA OF STUDY	DEGREE RECEIVED	DATE AWARDED/ EXPECTED

III. PROGRAM/COURSEWORK INFORMATION

9. Semester: ☐ SUMMER ☐ FALL ☐ WINTER ☐ SPRING 20 ____ 10. Intended area of study: _____

11. Desired Course(s): _____

I certify that the information on this application is complete and correct. If admitted, I agree to abide by University of Maryland rules and regulations.
I understand that financial aid is generally not available to non-degree students.

12. Signature of Applicant: _____ Date: _____

GRADUATE SCHOOL OFFICE USE ONLY

IV. ADMISSIONS ☐ Approve ☐ Deny Signature: _____ Notes: _____ Date: _____

V. RESIDENCY ☐ In-State ☐ Out-of-State, temporary ☐ Out-of-State Evaluated by: _____ Date: _____

Graduate School Residency Form

University of Maryland, Baltimore County

Last Name / Surname _____

First Name _____

Middle Initial _____

Date of Birth: / /
MM/DD/YYYY

Email address: _____

Term applying for: _____

RESIDENCY INFORMATION

Do you wish to be considered for in-state tuition status? ☐ Yes ☐ No (If yes, you must complete this section of the application.)

IF ANY OF THE CATEGORIES BELOW APPLY, PLEASE CHECK THE APPROPRIATE BOX, PROVIDE REQUESTED INFORMATION AND/OR DOCUMENT, AND GO TO ITEM 10.

- ☐ **I am a part-time (50%) or full-time regular employee of the University System of Maryland or, I am the spouse of, or am financially dependent upon a parent or legal guardian who is, a regular employee of the University System of Maryland.**
Please indicate relationship: _____
Please attach a letter of verification from the Human Resources Office of the campus at which you or your spouse or parent or legal guardian is employed.
- ☐ **I am a full-time active member of the U.S. Armed Forces whose home of residency is Maryland or one who resides or is stationed in Maryland, or the spouse or a financially dependent child of such a person.** Please attach a copy of your deed or lease (if applicable), or verification from the service that you have declared Maryland as your "home of residency" (if applicable); and the most recent assignment orders. Also, please indicate date of expected separation from the military _____.
- ☐ **I am a veteran of the United States Armed Forces who resides in Maryland and received an honorable discharge.** Please attach proof of honorable discharge.
- ☐ **I am eligible for in-state status considerations under the Maryland National Guard Nonresident Tuition Exemption.** I am eligible because I (1) joined or subsequently served to provide a critical military occupational skill or (2) am a member of the Air Force critical specialty code. I understand that I must provide documentation from my company commander for consideration.

IF NONE OF THE ABOVE IS CHECKED, applicants seeking in-state status must complete the following questions. Failure to complete all of the required items may result in a non-Maryland resident classification and out-of-state charges being applied. Residency classification information is evaluated in accordance with the University System of Maryland policy on residency. The applicant may be contacted for clarification of an item, or for additional information as necessary.

PLEASE CHECK ONE:

- ☐ **I am financially independent.** I have earned taxable income and I have not been claimed as a dependent on another person's most recent income tax returns.
- ☐ **I am financially dependent** on another person who has claimed me as a dependent on his/her most recent income tax returns, or I am a ward of the State of Maryland. If a ward of the State, please submit documentation and go to item 10.
- Name of person upon whom dependent and relationship to applicant: _____
- a. How long have you been dependent upon this person? _____
- b. Is the person a resident of Maryland? ☐ Yes ☐ No
- c. Address of this person: _____
- d. Is this person a citizen of the United States? ☐ Yes ☐ No
- i. If no, type of visa: _____ ii. Expiration date of visa: _____
- iii. Alien Registration No. _____ iv. Date of Issuance: _____
- e. Has this person filed a Maryland state income tax return for the most recent year on all earned income including income earned outside of Maryland? ☐ Yes ☐ No
- If yes, list actual years Maryland income tax returns have been filed within the past 3 years.
- i. Years filed: _____
- ii. If a Maryland tax return has not been filed within the last 12 months, state reason(s): _____
- f. Signature of this person: _____

The Student Applicant is responsible for completing items 1 - 10.

1. Permanent address: _____

Length of time at permanent address ____ years ____ months

If less than 12 months, provide previous address:

Length of time at previous address ____ years ____ months

2. Are you residing in Maryland primarily to attend an educational institution?

☐ Yes ☐ No

3. Are all, or substantially all of your possessions in Maryland?

☐ Yes ☐ No

4. Do you possess a valid driver's license?

☐ Yes ☐ No

a. If yes, initial date of issue _____
c. Most recent date of issue _____

b. In what state? _____
d. In what state? _____

5. Do you own any motor vehicles?

☐ Yes ☐ No

a. If yes, initial date of registration? _____
b. Most recent date of registration _____

b. In what state? _____
d. In what state? _____

6. Are you registered to vote?

☐ Yes ☐ No

a. If yes, in what state? _____
c. Were you previously registered to vote in another state? _____

b. Date of registration: _____

7. Have you filed a Maryland state income tax return for the most recent year? List the years you have filed Maryland income tax returns within the past 3 years.

a. Years filed: _____

b. If you did not file a tax return in Maryland within the last 12 months, state reason(s): _____

☐ Yes ☐ No

8. Is Maryland state income tax currently being withheld from your pay? If no, provide explanation.

☐ Yes ☐ No

9. Do you receive any public assistance from a state or local agency other than one in Maryland?

If yes, please explain: _____

☐ Yes ☐ No

I certify that the information provided is complete and correct. I understand that the University reserves the right to request additional information if necessary. In the event the University discovers that false or misleading information has been provided, the Student Applicant may be billed by the University retroactively to recover the difference between in-state and out-of-state tuition for the current and subsequent semesters.

10. _____
Signature of Applicant

Date (MM/DD/YY)